



APPLICATION FOR ADMISSION
to the
CENTURION NURSERY SCHOOL ASSOCIATION
trading as
BAMBI NURSERY SCHOOL
Lyttelton

(herein referred to as "Bambi Nursery School/the Nursery School")

The Applicant/Parent hereby applies for the admission of the child to Bambi Nursery School. By signing this application form, the contents of it will conclude an agreement between the parties thereto.

NAME AND SURNAME OF CHILD: _____

DATE OF BIRTH OF CHILD: _____

DATE OF ENROLLMENT: _____

SIGNATURE AND DATE

REQUIREMENTS

THIS APPLICATION FORM MUST BE ACCOMPANIED BY:

- A certified copy of the learner's unabridged birth certificate.
- A copy of the learner's latest school report.
- A copy of any professional report e.g. Occupational therapy, IQ evaluation, Speech therapy, etc. (if applicable).
- A copy of the learner's vaccination record.
- A certified copy of the parents' identity documents
- A copy of parents/guardians Marriage certificate (if applicable).
- Two (2) ID photos of the child.
- Non S.A. residents **MUST** supply a copy of their passports, study visa, temporary or permanent residence permits and those of the learner.

APPLICATION FORMS WHICH ARE INCOMPLETE AND/OR DO NOT HAVE THE REQUIRED DOCUMENTATION ATTACHED WILL NOT BE PROCESSED.

I/WE BEING THE PARENT/GUARDIAN OF THE APPLICANT:

- Hereby apply for a space at Bambi Nursery School for the applicant to become a pupil at the school with effect from the admission date requested.
- The application will only be considered for processing once all the above documentation has been received.
- Accept that this application is subject to Bambi Nursery School constitution and/or policies which may be amended or revised from time to time.
- Understand that it is essential that I/we understand and support the Bambi Nursery School philosophy of teaching and therefore I am/we are willing to participate in parent education programmes.
- I/we understand that Bambi Nursery School relies on parental support and input into the Bambi Nursery School community. I am/We are willing to support to a reasonable level all initiatives of the school including fundraising ventures, working days, equipment making and social events.
- I/We understand and agree that all fees requested by the school are vital to the continuing operation and long-term stability of the school. I/We also understand that the school fees will be reviewed from time to time by the management and may increase if the school feels that it is necessary.
- I/We acknowledge that we have read the terms of this contract and accept the terms, conditions and requirements listed therein.

SIGNATURE AND DATE

- Hold myself/ourselves accountable for the prompt payment of fees and any interest accrued on accounts in arrears. I/We are furthermore aware that if school fees are in arrears Bambi Nursery School has the right to retain the student's report and/or to refuse admission of my child to the school.
- I/We undertake written notice prior to moving my/our child from the school.
- Recognise that there is no obligation on Bambi Nursery School to offer the applicant a place or to accept the applicant as a pupil of the school.
- Authorise the applicant's current school to:
 - Confirm to Bambi Nursery School whether all fees in respect of the applicant have been paid to that current school; and
 - Disclose to Bambi Nursery School information on the applicant (e.g. academic report and pupil profile) and authorise Bambi Nursery School to disclose this application and authorisation to that school.
- Information supplied on this form is true and correct. I/We have read, understand and agree to abide by the Bambi Nursery School contracts, constitution and policies.
- I/We agree to abide by all of the policies and to support Bambi Nursery School rules and regulations.
- I/We will support the school in maintaining high standards of work habits and good behaviour.
- I/We agree to take responsibility for loss or damage to school property caused by my/our child (for example, Bambi Nursery School equipment, books etc)
- It is my/our intention to have my/our child remain in the Bambi Nursery School until proper notice is given.
- I/We have disclosed any relevant information regarding any special/behavioural needs my/our child may have. I/We understand that failure to do so may result in my/our child losing his/her place in the School.
- Understand that acceptance of this form by Bambi Nursery School does not imply acceptance into the school.
- Accept that the learner may be required to submit to certain baseline tests.
- Accept that an interview with the parents/guardians and the learner may also be required before acceptance.
- Understand and accept the payment policy in this contract.
- Understand and accept that school fees are paid in advance.
- **Bambi Nursery School processes all personal information, including personal medical information in terms of the Protection of Personal Information Act, No 4 of 2013 (as amended) (POPIA"). The undersigned, responsible person, legal guardian of the learner, hereby consents to the processing and further processing of their as well as the learner's personal information to Bambi Nursery School, any third party service**

SIGNATURE AND DATE

providers any specialists and to any necessary legal representatives, debt collectors or credit bureaus. The parent / legal guardian of the learner acknowledges and agrees that all employees employed at Bambi Nursery School, may process the personal information as provided and that such employees are bound by policy and strict confidentiality provisions to process personal information in line with the provisions of POPIA.

SECTION A: GENERAL PARTICULARS

1. PARTICULARS OF CHILD

Surname of child: _____

Full names: _____

First name: _____

Date of birth: _____

Gender: Male / Female

Home language: _____

Name of previous school: _____ Tel: _____

SIGNATURE AND DATE

2. PARTICULARS OF PARENTS/GUARDIANS

Father still alive? YES/NO Mother still alive? YES/NO
Parents separated? YES/NO If separated, child lives with FATHER/MOTHER
Parent responsible for school fees: FATHER/MOTHER

Father:

Name and Surname: _____
ID number: _____
Home language: _____
Residential address: _____
Postal address: _____ Code: _____
Email address: _____
Occupation: _____
Name of employer: _____
Tel. Work: _____ Home: _____ Cell: _____

Mother:

Name and Surname: _____
ID number: _____
Home language: _____
Residential address: _____
Postal address: _____ Code: _____
Email address: _____
Occupation: _____
Name of employer: _____
Tel. Work: _____ Home: _____ Cell: _____

SIGNATURE AND DATE

3. PARTICULARS OF OTHER LEARNERS (FAMILY MEMBERS) IN BAMBI

Number of children in family: _____

Have you had children in Bambi previously? YES/NO

Name(s) of other child/children currently in Bambi: _____

4. SIGNATORIES/DECLARATION:

I declare that I understand and accept the information as contained in the requirements section and section A, and that the information provided is correct. I declare that I have disclosed all information relevant to this learner's educational/scholastic history. I understand that non-disclosure of relevant information, or incorrect information may result in the immediate termination of the application process, or immediate deregistration of the learner.

Signature Parent/Guardian 1: _____ Date: _____

Signature Parent/Guardian 2: _____ Date: _____

SIGNATURE AND DATE

SECTION B: FINANCIAL AGREEMENT/SCHOOL FEE ADMINISTRATION

5. REGISTRATION

- 5.1 A once-off Registration fee that will be determined annually, is payable within 7 (seven) days after acceptance an admission of the child.
- 5.2 A once-off Class fee that will be determined annually, is payable not later than 28 February .
- 5.3 The Nursery School reserves the right to deny any application without furnishing any reasons.

6. SCHOOL FEES

- 6.1 School fees are subject to an annual increase as determined by the Governing Body. Details will be fully set out by the end of each year.

6.2 Internet payments:

Bank:	ABSA Bank,
Account number:	2890 184 726
Name of account:	Bambi Nursery School
Reference:	Child's name

7. SCHOOL FEES ARE PAYABLE AS FOLLOWS:

- 7.1 Full amount - The full amount by 28th February. If school fees are paid in full before 28th February a rebate, as annually determined by the Governing Body, may be granted.
- 7.2 Monthly amount - School fees are payable in advance, from January to November.
- 7.3 **ALL SCHOOL FEES MUST BE FULLY PAID BEFORE OR ON THE 7TH OF NOVEMBER EACH YEAR.**
 - 7.3.1 Should any school fees not be paid on the date mentioned above, interest will be payable on the outstanding amount at a rate of either 25% per annum, or the maximum rate allowed by the Usury Act, whichever is the lowest.
 - 7.3.2 Should the full amount payable by the end of a term not be paid by the final date, an administrative levy of R50,00 (fifty) will be payable, as well as:

SIGNATURE AND DATE

7.3.3 Should the Nursery School be compelled to institute legal proceedings in order to recover any amounts outstanding, a certificate issued by the Principal of the Nursery School will serve as *prima facie* proof of the outstanding amount, that it is owing and claimable in which instance the Applicant/Parent/Person responsible for the payment of school fees will also be responsible for all legal expenses on an attorney and client scale.

7.3.4 Both parents and/or person responsible for payment choose the addresses as depicted in clause 2 of this agreement as their respective *domicilium citandi et executandi* each for the purposes of serving any notice and/or legal proceedings necessary for the ends hereof. Bambi Nursery School will be notified in writing of each change of address.

8. ACKNOWLEDGEMENT OF LIABILITY

8.1 I/we the undersigned Father/Mother/Applicant as described in Section A above hereby agree and confirm that I/we am/are liable towards the Nursery School for the amount as depicted in this application, and in the instance of more than one applicant jointly and separate, *in solidum*, the one pays the other to be exonerated.

8.2 I/we confirm and agree that the signing of this agreement constitutes a confirmation of liability towards the Nursery School for the amounts depicted in this document, and specifically that my/our signing thereof clearly signifies:

8.2.1 an acknowledgement of liability for any amount owing to the Nursery School by virtue of this agreement;

8.2.2 an offer to pay said amounts in accordance with the payment arrangements as depicted in this Section, and

8.2.3 an undertaking to pay the said amounts in accordance with the terms of repayment as depicted in this Section (which specifically includes *inter alia* clause 5 and 7).

9. SUSPENSION OF SCHOOL ATTENDANCE

In the event of non-payment of school fees as stated in clause 7 the Nursery School reserves the right, in addition to the rights of the Nursery School depicted in this document, to deny the child re-admission to the school when the new term commences.

10. NOTIFICATION: LEAVING THE SCHOOL

The Nursery School must be notified in writing 1(one) calendar month in advance when the child would be leaving the Nursery School. The full calendar month notice pay is payable in advance.

SIGNATURE AND DATE

11. PERSON LIABLE FOR THE PAYMENT OF SCHOOL FEES

Name and Surname: _____

ID Number: _____

Residential address: _____

Postal address: _____ Code: _____

Email address: _____

12. SIGNATORIES/DECLARATION:

I declare that I understand and accept the information in this section, and that the information supplied is correct. I declare that I have disclosed all information relevant to the liability for the payment of school fees. I understand that non-disclosure of relevant information, or incorrect information may result in the immediate termination of the application process, or immediate deregistration of the learner.

Signature Parent/Guardian 1: _____ Date: _____

Signature Parent/Guardian 2: _____ Date: _____

SIGNATURE AND DATE

SECTION C: INDEMNITIES

13. ENTRY

- 13.1 The right of entry to the premises of the Nursery School is at all times reserved.
- 13.2 All persons and children who enter Bambi Nursery School do so entirely at own risk.
- 13.3 All persons who enter the property of Bambi Nursery School, the parents of children and the parties to this agreement, undertake to promptly observe the rules and regulations of Bambi Nursery School, and confirm that such rules are incorporated in this agreement as part thereof. Rules are set out in the Information Guide.

14. GENERAL INDEMNITY

No learner will be admitted to Bambi Nursery School until such time the General Indemnity Form has been completed.

15. SIGNATORIES/DECLARATION:

I declare that I understand and accept the information in this section, and that the information supplied is correct. I understand that non-disclosure of relevant information, or incorrect information may result in the immediate termination of the application process, or immediate deregistration of the learner.

Signature Parent/Guardian 1: _____ Date: _____

Signature Parent/Guardian 2: _____ Date: _____

SECTION D: INTERNAL ACTIVITIES/EXCURSIONS/EDUCATIONAL VISITS/GENERAL SCHOOL ACTIVITIES/EXTRACURRICULAR ACTIVITIES

I _____, the parent/legal guardian of _____ (full name and surname of learner): ID number of learner _____ ("my Child") declares the following:

16. I am aware that the Centurion Nursery School Association trading as Bambi Nursery School Lyttelton (hereinafter referred to as "the Nursery School") arranges activities such as internal activities, excursions and educational visits relating to the curriculum and other activities of the Nursery School ("Activities");
17. I realise that, notwithstanding the Nursery School's undertaking to take reasonable precautions ensuring my Child's safety and well-being during school hours and during any Activity, the Nursery School is not in a position to guarantee the safety and well-being of my Child at all times;
18. I hereby give permission that my Child may participate in any officially organised Activities of the Nursery School as well as all normal curricular activities of the Nursery School. In the event that I wish to withdraw this approval or, in the event that there is any impediment against participation in any Activity or normal curricular activities of the Nursery School, I will duly notify the Nursery School in writing;
19. Furthermore, I give permission that -
 - 19.1 should my Child whatsoever be conveyed by motor vehicle, be it in the event of an emergency or in regard to an Activity, my Child may be conveyed by a legal transport operator or an employee or other parent of the Nursery School with whom explicit arrangements for such purposes were made;
 - 19.2 should medical treatment/surgical intervention for my Child be required, and the Nursery School after reasonable attempts are unable to contact me or the designated contact person (whose name and particulars appear in the Application for Admission to the Nursery School), the relevant principal, or her plenipotentiary, may grant consent on my behalf for the medical treatment/surgical intervention;
20. I declare that to my knowledge my Child is physically able to participate in any Activity of, and normal business at the Nursery School as well as that my Child enjoys good health. I also confirm that I have informed the Nursery School about all relevant facts and disabilities pertaining to my Child's physical abilities and health;
21. I accept that I will be held liable for the payment of expenses, medical bills and/or hospital bills when applicable in the event of an injury to my Child.

SIGNATURE AND DATE

22. I indemnify and exempt from reparation the Nursery School, its members, members of the Board of Control and employees in respect of any damages, claims or accountability that may originate as a result of damage or loss of property, physical injury, illness or death that affects me or my Child, and pertaining to my Child's participation in any Activity (including the conveyance of my Child), and/or curricular business of the Nursery School, irrespective whether it ensues from or is caused by a negligent act or omission by any such indemnified party;
23. I am aware that, should my Child participate in extramural or extracurricular activities, the Nursery School can not be held responsible for my Child's safety and well-being. I indemnify and exempt from reparation the Nursery School, its members, members of the Board of Control and employees in respect of any damages, claims or accountability that may originate as a result of damage or loss of property, physical injury, illness or death that affect me or my Child, and pertaining to my Child's participation in any extramural or extracurricular activity taking place outside the normal business premises of the Nursery School (whether it occurs during or outside school hours), irrespective whether it ensues from or is caused by a negligent act or omission (neglect or otherwise) by any such indemnified party.

ID number of parent/legal guardian: _____

Signature of parent/legal guardian: _____

Date: _____

24. INDEMNITY: AFTER SCHOOL

An After School is available and is managed by a private institution. A separate agreement between yourself as parent and the Bambi After School Centre should be concluded. The Bambi Nursery School does not accept any accountability in any respect in connection with the management and/or events with regards to the After School.

SIGNATURE AND DATE

SECTION E: GENERAL PARTICULARS AND OBSERVATION FILE

25. GENERAL PARTICULARS

CHILD

Surname: _____

Full Names: _____

First Name: _____

Date of birth: _____

Sex: _____

Position of child in family: (e.g. Eldest child = 1 of 3) _____

FATHER

Name and Surname: _____

Residential address: _____

Occupation: _____

Telephone: (H) _____ (W) _____ Cell _____

MOTHER

Name and Surname: _____

Residential address: _____

Occupation: _____

Telephone: (H) _____ (W) _____ Cell _____

Marital status of parents: _____

26. MEDICAL HISTORY

The medical history of the child that is attached hereto is considered an integral part of the agreement and the Parent/Applicant guarantees that the health history is in all respects the truth, correct and complete, as well is that no information is withheld.

SIGNATURE AND DATE

27. EARLY CHILD DEVELOPMENT

Any complications during birth: _____

Weight of child at birth: _____

Age when your child:

Started walking: _____ Any abnormalities noticed: _____

Started talking: _____ Any abnormalities noticed: _____

Developed toilet awareness: _____

Does your child have satisfactory: Bladder control? _____ Control over stool? _____

Must your child still be reminded to go to the toilet? _____

28. MEDICAL HISTORY

General state of health: _____

Any serious accidents or operations? _____

Allergies: Food _____ Treatment _____

Medicine _____ Treatment _____

Any other exceptional state of sickness your child suffers from? _____

Is your child's immunisation up to date? Yes / No

Contagious illnesses had:

Measles Chicken pox

Whooping cough German measles

Mumps Diphtheria

Scarlet fever

29. SOCIAL DEVELOPMENT

Has your child had any previous playing/group experience? _____

Where? _____

How does your child get along with peers? _____

How long does your child watch TV per day? _____

Is your child frequently exposed to books and stories? _____

30. EMOTIONAL DEVELOPMENT

Is your child easily adaptable? _____

Would you regard your child as being sensitive? _____

Has any event (house moving, death in the family, divorce, birth, illness) had a severe impact on your child? _____

SIGNATURE AND DATE

31. DISCIPLINE

Do you regard your child in general as easily/reasonably easy/difficult to control?

What concerns do you currently have regarding your child's discipline?

How do you handle it?

32. PARENT EXPECTATIONS

In what regard would you like to see your child develop?

ANYTHING ELSE THE NURSERY SCHOOL SHOULD TAKE NOTE OF:

33. SIGNATORIES/DECLARATION:

I declare that I understand and accept the information in this section, and that the supplied information is correct. I understand that non-disclosure of relevant information, or incorrect information may result in the immediate termination of the application process, or immediate deregistration of the learner.

Signature Parent/Guardian 1: _____ Date: _____

Signature Parent/Guardian 2: _____ Date: _____

SIGNATURE AND DATE

SECTION F: CONTACT DETAILS

CHILD'S SURNAME: _____

CHILD'S NAME: _____

ADDRESS: _____

TEL: (Home): _____

MOTHER'S NAME: _____ Tel (work): _____ Cel: _____

FATHER'S NAME: _____ Tel (work): _____ Cel: _____

FATHER'S E-MAIL: _____ MOTHER'S E-MAIL: _____

DOCTOR: _____ Tel: _____

OTHER CONTACT PERSON: _____ Tel: _____

PERSONS ALLOWED TO COLLECT CHILDREN FROM SCHOOL ON A PERMANENT BASIS:

NAME: _____ Tel: _____

NAME: _____ Tel: _____

NAME: _____ Tel: _____

ALLERGIES: _____

34. SIGNATORIES/DECLARATION:

I declare that I understand and accept the information in this form, that this form constitutes a binding contract and that the supplied information is correct. I understand that non-disclosure of relevant information, or incorrect information may result in the immediate termination of the application process, or immediate deregistration of the learner.

Signature Parent/Guardian 1: _____ Date: _____

Signature Parent/Guardian 2: _____ Date: _____

SIGNATURE AND DATE